



Mattawoman Creek Art Center
APPLICATION FOR INDIVIDUAL ARTIST SHOW



Mattawoman Creek Art Center (MCAC) is seeking artists of all media to exhibit their artwork at our beautiful and spacious gallery. Overlooking the scenic Mattawoman Creek within Smallwood State Park in rural Charles County, the gallery offers a beautiful setting to visitors. With its cathedral ceiling, this light-filled gallery offers 1,300 square feet of floor space and 180 linear feet of wall space for the display of two and three-dimensional art.

Individual Artist Shows, which may feature one or several artists, are promoted by MCAC and include a reception. Application is open to members of MCAC and non-members. Please consider taking advantage of this opportunity to display your own artwork at our gallery. We are now accepting applications for the coming two years.

APPLICATION PROCESS: To complete the application process, you will need to provide the following information in electronic format:

1. The attached application with the title of the show, the full name of the artist or artists who will have work in the show, and the email address, phone number, and mailing address of the contracting artist.
2. For each artist displaying art in the show: a biography, artist's statement, and resume.
3. 10 to 15 jpeg images representative of the artist's work. If more than one artist is to be in the show, submit at least 8 images per artist.
4. If and when the application is approved, you will be notified and asked to submit a recent photograph of the artist or each of the artists in a jpeg file to be used for the artist's poster. A bust or head shot is preferred. For a large group, a group shot is acceptable.

The above-listed files may be submitted electronically via email, or alternatively, be placed on a CD or thumb drive in an envelope addressed to "MCAC- Attn. AAC" and mailed to the MCAC post office box address, or hand-delivered to MCAC gallery during business hours, Friday through Sunday from 1:00 p.m. to 4:00 p.m. The preferred format for the written documents is MS Word. Adobe Acrobat (pdf) format is acceptable, but not preferred.

Contact MCAC at MattawomanArt@aol.com or by phone at 301-743-5159 with any questions. By phone, talk directly with the office manager if she is there, or leave a message for her to call you.

FEE: The gallery fees for an Individual Artist Show are listed below. A non-refundable portion of the fee is due at contract signing to hold the show dates for the applicant. For groups of more than 4 artists, an additional fee may apply. The fees cover the cost of advertising and promoting the show, plus food and drink for the reception. MCAC reserves the right to change these fees prior to contract signing. MCAC retains 25% of the proceeds from sales of any artwork from the show, which helps pay the cost of maintaining the gallery. Gallery fees are:

- \$325 for the entire gallery, \$100 of which is non-refundable
- \$225 for the large front room only, \$75 of which is non-refundable
- \$125 for the smaller back room only, \$40 of which is non-refundable.

SUBMISSION: Applications are reviewed in the order received. We prefer that applications for the coming year be submitted by September 1st of this year. Once received, the application, along with the required images and documents, are reviewed at the next month's meeting of the Artists Advisory Committee. The applicant is informed of their decision within two weeks of that meeting.

CONTRACT: For any application that is accepted, a contract will be sent to the applicant. The contract must be signed and returned to MCAC, along with the non-refundable portion of the fee within 30 days. The remaining fee must be paid at least 90 days prior to the exhibition's opening date.



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Title of Show:

Title:

Description of Show: Explain in terms of media, style, and subject matter what will be displayed.

Show Description:

Primary Artist Information: This is the artist who will sign the contract. PLEASE PRINT LEGIBLY.

Name:		
Email Address:		
Home Phone:	Cell Phone:	
Street Address:		
City:	State:	Zip:

Additional Artists who will be displaying artwork in this show: Fill in if applicable. Add lines as needed.

Name:
Name:
Name:
Name:

Preferred Season and Year for Show: Enter the year and check season you wish to show or “No preference”.

Year:	Spring <input type="checkbox"/>	Summer: <input type="checkbox"/>	Fall: <input type="checkbox"/>	No preference: <input type="checkbox"/>
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Submission:

Submit this application electronically to: MattawomanArt@aol.com. Please use “IndividualShow-name” as the Subject of your email, where “name” is your last name.

Submit this application by postal mail to: MCAC – Attn. AAC, P.O. Box 258, Marbury, MD 20658

For questions, contact the MCAC office manager at the above email address, mailing address, or by calling 301-743-5159.